

Saffimah Northfield Academy

Daisy drive, Kuchikau phase 2. Near Sino block industry and 1 km away from Birmingham University
08035967050 | info@saffimah.com



Medicines Policy

We are happy to administer medicines prescribed by a doctor, dentist, nurse or pharmacist. Non-prescription medicines (e.g. pain and fever relief or teething gel) may be administered, but only with the prior written consent of the parent and only when there is a health reason to do so. In some cases a child on antibiotics may be asked not to attend for 2-3 days in case they react to the medication and to prevent the spread of an infection to others.

We will need prior written permission from parents before any medication is given. All medication administered will be recorded in our medical book and parental signature will be required at the end of each day. Long-term medication permission forms will be regularly reviewed to ensure that there are no changes to dose or delivery.

If your child has a medical condition that requires specific care, in consultation with you and any other professionals involved with your child, a care plan may need to be completed. It is **vital** that you inform us of **any** medication that you may have given your child before they arrive into our care. We need to know what medicine they have had, the dose and time given.

We will support individual children with medical needs. If your child has acute allergies, please discuss the matter with us. If the administering of prescription medicines requires technical/ medical knowledge, then specific training will be obtained from a health professional, for instance inhaler. If your child has a self-held medication (e.g. inhaler) an additional one should be obtained for us to keep.

All medicine given to us to administer **must** be in its original bottle/container and **must** have the manufacturers guidelines on it. We will ensure that all medication given to us is stored appropriately and is within its expiry date.

Sign/Date: _____

Parent of: _____

